

# A Simple Departure Guide for Manila's International Airports

Based on NAIA 2 / PAL terminal experience of one Ed Salvana @edsalvana / ed.visualgratis.com / ed@visualgratis.com  
Your mileage may vary. Safe travels. 01/16/2012.

## All OFWs

### **Get your Overseas Exit Clearance (OEC) validated at a POEA desk.**

All international terminals have validation desks. If you do not have an OEC, you are screwed. If you are in the Philippines for 5 days or less, get one at the POEA desks, otherwise go to the POEA office in ORTIGAS corner EDSA and spend a few hours getting a clearance. They are open during weekdays from 8 am to around 6 pm. Go early, around 8 am. Expect to get out around 11. Find the requirements here: [http://www.poea.gov.ph/balik/faq\\_balik\\_2011.pdf](http://www.poea.gov.ph/balik/faq_balik_2011.pdf). Expect to pay around 2,000+. There are also regional offices where you can get this clearance and may be more expedient. There is also a semi-online way to do this where you can get it delivered to an address: <http://www.citizenservices.com.ph/poea/>

**Check in with your airline. Show your OEC to airline staff.**

**Skip Travel Tax line.**

**Skip airport use fee line. Show your OEC to the guard.  
Proceed to Immigration.**

Should you mistakenly pay this fee, the immigration officer in the step below will demand you get a refund. You will have to go to a POEA officer who will stamp your boarding pass and direct you to another desk for some unknown purpose in order to get your refund. Queue up AGAIN at the use fee booth and get your money back.

**Line up at immigration.**

**Line up at security check to enter boarding area.**

**Line up for final security check to enter your gate's waiting area.**

**Line up for final document check.**

**Thank your preferred deity / weep / sigh / run into the plane.**

## Everyone Else

**Check in with your airline.**

**Lineup and pay travel tax.**

**Lineup and pay airport use fee.**

**Line up at immigration.**

**Line up at security check to enter boarding area.**

**Line up for final security check to enter your gate's waiting area.**

**Line up for final document check.**

**Thank your preferred deity / weep / sigh / run into the plane.**